

Date: 16 February 2024



**High Commission of India  
Kuala Lumpur**

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**Job Vacancy**

High Commission of India, Kuala Lumpur, has the following position to be filled immediately:

**No. of Post** : **One**  
**Position** : **Temporary Hindi Teacher at NSCBICC, KL**  
**Pay** : **Honorarium to be paid as per qualification.**

**Qualifications/Skills:**

- \* A degree/diploma related to Hindi Language is desirable.
- \* Should be able to read, write and converse in Hindi and English.
- \* Applicant must be free of any criminal records; full details of any ongoing police/court cases or judicial trials must be reported clearly in applicant's resume.

**Documents to be submitted at the time of interview:**

-CV, photocopy of passport/IC, photocopy of proof of educational qualification

**Interested candidates are requested to submit a complete resume with recent passport size photograph by e-mail to [estt.kl@mea.gov.in](mailto:estt.kl@mea.gov.in) and [hoc.kl@mea.gov.in](mailto:hoc.kl@mea.gov.in) by 08 March 2024.**

**Please note:**

- In case of a non-Malysian applicant, he/she should have local work-permit/resident visa in compliance with local rules and regulations to work in foreign diplomatic missions will be eligible for consideration.
- A minimum of four classes (of one hour each) per week shall have to be conducted by the Hindi teacher. The schedule, duration and frequency of classes shall be decided by High Commission of India as per requirements. The classes shall be conducted at Netaji Subhash Chandra Bose Indian Cultural Centre, Kuala Lumpur, 17<sup>th</sup> Floor, Menara Sentral Vista, 146, Jalan Tun Sambanthan, 4, Brickfields, Kuala Lumpur
- Candidate should be in good mental and physical health. At the time of offer of appointment, candidates need to submit a medical fitness certificate.
- The selection process will be decided by the High Commission of India, Kuala Lumpur which will be conveyed to the candidates through email after preliminary scrutiny and its decision in the selection process will be final and binding.