TO BE FILLED IN BY MISSION AND ATTACHED TO COPY OF APPLICATION

ICCR SCHOLARSHIP APPLICATIONS CHECK LIST FOR MISSIONS

1.	Application form being used is for the right one	()
2.	One set of the application duly filled in and properly tagged are sent herewith	()
3.	Scholarship scheme has been selected/ ticked properly by the scholar	()
4.	Course/ University option has been properly indicated by the scholar	()
5.	There are five recent passport size photographs, five pasted attached and	()
	one photograph pasted on the form.		
6.	Certified copies have been attached of the syllabi and graduation certificates/ marksheets for all educational qualification listed	()
7.	Marksheets etc. for the minimum qualifications required by the student to qualify for his course of choice have been attached	()
8.	Synopsis of proposed area of research have been attached by the student who is applying for doctoral/ post doctoral course	()
9.	The application for a B.E. course has the confirmation that the candidate has taken Physics, Chemistry and Mathematics (PCM) in his/her school leaving examinations (mandatory requirement) for Engineering courses	()
10.	Video/ audio cassettes of students wishing to study performing Arts are enclosed.	()
11.	Certified copies of translations of documents which are not in English are attached	()
12.	Certified that no original documents attached with this application	()
13.	Certificate of Physical fitness is attached	()
14.	Certificate by Mission including certification of student's English skills are attached	()
15.	Undertaking has been given by student that he will abide by terms and conditions of ICCR scholarships	()
16.	Certified that student has not been given ICCR scholarship before (Note: If s/he has already availed of an ICCR scholarship, please attach HOM's recommendation as to why s/he should be given scholarship for the second time)	()
17.	Certified that student is not already studying in India (Note: If student is already studying in India, please attach HOM's recommendation as to why s/he should be converted into an ICCR scholar)	()
18.	Certified that application form is complete in every respect	()
	Signature		
	Name		

1

Designation_ Mission____

CERTIFICATE TO BE FURNISHED BY THE INDIAN DIPLOMATIC REPRESENTATIVE

Certified that I am satisfied that Mr./Mrs./Miss

(Name of candidate)

is permanently domiciled in

(Name of country)

and on completion of his / her studies in India will return to

(Name of the country of domicile)

Certified that all entries in the application form have been checked with the original documents and that the application is complete in all respects. Attested copies of certificates, diplomas or degrees of examination passed are enclosed.

Certified that the candidate's knowledge of English is sufficient to enable him/her to follow lectures and instructions given in English and to take examinations in that language.

Date

Signature _____

Place _____

Designation _____

2

GENERAL INSTRUCTIONS TO APPLICANTS

- 1. Two complete sets of application form to be submitted to the Indian Mission.
- 2. Candidate should clearly mention the course and University to which he/she is seeking admission.
- **NOTE:** ICCR would not be able to entertain a subsequent change in course of study or University once admission of a scholar is confirmed and the scholar has arrived to join the course.
- 3. Certified copies of all documents should be accompanied with English translations.

NOTE:

- a. Students applying for doctoral/ post-doctoral courses should include a synopsis of the proposed area of research.
- b. Students wishing to study performing arts should, if possible, enclose video/ audio cassettes of their recorded performances.
- 4. Candidates must have adequate knowledge of English.
- 5. ICCR will not entertain applications which are sent to ICCR directly by the students or which are sent by local Embassies/High Commissions in New Delhi.
- 6. Priority will be given to students who have never studied in India before.
- 7. No application will be accepted for admission to courses in MBBS/MD or Dentistry/Nursing.
- 8. Candidates may note that Indian universities/educational institution are autonomous and independent and hence have their own eligibility criteria which have to be fulfilled. Please also note that acceptance of application by the University is also not a guarantee of admission. A scholarship is awarded only when admission is confirmed by ICCR.
- 9. Student must carry a proper visa. Students should ensure that they get the correct visa from the Indian Embassy/High Commission. Government of India guideline stipulate that if a scholar arrives without proper visa and his/her actual admission at the University/Institute does not materialize, he/she will be deported to his/her country.
- 10. Before departing for India the scholars should seek a full briefing from the Indian Diplomatic Mission in their country about living conditions in India/the details of scholarship/the type and duration of the course to which he/she is admitted. Scholars should inform the Indian Embassy/High Commission of their travel schedule well in advance so that ICCR can make reception and other arrangements for them.

- 11. Scholars are advised to bring some money with them to meet incidental expenditures on arrival in India. (Approx. Rs. 30,000/-)
- 12. The scholars who are awarded scholarships should bring with them all documents relating to their qualification **in original** for verification by the respective college/university at the time of admission. Any student who does not carry his original certificates will not be admitted and scholarships cancelled.

Formalities to be completed on arrival

Upon arrival in India all scholars should register themselves with local FRRO within 7 days or within the stipulated time as directed by the Indian High Commission/Embassy concerned while issuing visa. After registration, students are required to obtain Resident Permit within 90 days and submit to the concerned ICCR office. Failure to do so will result in non-release of stipend beyond 3 months.

Admission formalities

- The number of seats per discipline are limited in all Universities and scholars are requested to give their acceptance and join within the stipulated joining time mentioned in the confirmation letter.
- •

Payment Criteria for stipend, house rent and contingent allowance.

- Financial Terms & Conditions in Annexure
- The Scholarship commences from date of arrival in India. Living allowance and house rent is paid on pro-rata basis in advance for 3 months in cash by ICCR HQs/Regional Offices. Further payments are released on receipt of residential permit & joining report and are paid monthly/quarterly through the SBI account/University concerned.
- Miscellaneous expenditure such as mess charges for those staying in hostels have to be met by the scholar from his stipend or personal resources.
- Contingent allowance is given every year only until the end of the course to meet expenditure on purchase of books, stationery etc. It is not given during any extension period which may be sanctioned for a particular student. For Ph.D. scholars, the contingent grant is given for a maximum of five years.
- In case of Ph.D. scholars, the scholarship is for a maximum of five and a half years, (inclusive of extension/viva voce) or for the total duration of research (until the submission of the thesis) plus six months for viva voce, whichever is earlier.
- For continuation of scholarship payments, all scholars must submit annual progress reports and copy of valid Resident Permit.

- Ph.D. scholars travelling outside the country for data collection are eligible to draw 2 months stipend for the ex-India period **only once during their scholarship tenure**, subject to the necessary certificate from their supervisor and invitation of host organization and advance approval of the Council well in advance. All travel expenses are to be borne by the scholars themselves.
- Progress Report, along with certified copy of mark-sheet, must be submitted every semester/annually to ensure continuation of scholarship by the Council.
- The stipend and HRA will be paid only up to the declaration of result/receipt of provisional certificate and **not upto the issuance of degree by the Institute/University**.
- No stipend is released during ex-India period but house rent is released for a maximum period of two months.
- Hostel accommodation is not guaranteed and is an exception rather than an assured facility. The accommodation allowance (HRA) that ICCR gives allows 2 to 3 students to "chum up" and share a small flat. Please note that prior approval of Council is required for continuation of HRA beyond the initial three months period. ICCR will only pay hostel fees and not mess charges or security deposits/ caution money. Once the hostel seat is allotted, no HRA will be paid to the scholar if they vacate the hostel.
- If a scholar is hospitalized in India for a period of one month or longer, the scholar's living allowance will be reduced by 50%.
- For those scholars who are pursuing science courses, the expenditure on laboratory chemicals and other incidental charges are to be borne by the scholars themselves.
- Under the scholarship schemes, expenses on study tour are met by the ICCR only if the tour proposal is endorsed by the supervisor/teacher or head of the Institution concerned, certifying that the tour is an integral part of or essential to the course of study or training. It is mandatory to take the Council's prior permission at least 15 days before proceeding on tour. ICCR reimburses to and for 3rd AC train fare or the actual bus fare of any state transport (upon production of original receipts), together with the stipulated daily allowance, in addition to the normal stipend. This would be decided depending upon the course/research work the student is involved with.
- If a student decides to return to his/her country before the completion of the course, he/she would not be entitled to a return passage (in cases where ICCR has agreed to pay international airfares). The expenditure would need to be borne by the scholar himself/herself. On returning to his/her country, he/she is required to refund the amount of airfare paid by the Indian Mission for travel to India as well as the scholarship amount paid by ICCR during his/her stay in India.
- ICCR will not pay airfares or any other expenses related to students travelling outside India during vacations or during the duration of the course.

Payment of tuition fees/Registration fees

- All tuition fees, university exam fees and other compulsory fees which are not refundable are paid directly by the Council. All refundable deposits will be paid by the scholar himself/herself.
- If any of the Colleges/Universities/Institutes ask the scholar to pay tuition/other compulsory fees, the student may approach ICCR with the claim.
- If a student pays tuition fees/ other compulsory fees on behalf of ICCR to the College/Institute, he/she is entitled to get reimbursement on submission of the original receipt/voucher etc. issued by the University/College/Institute.
- Registration fee/tuition fee etc. would not be paid for the extension period unless approved by the Competent Authority.

Reimbursement of Medical Claims

- In case of illness, a student should first visit the University/Institute's clinic for treatment. The student may, subsequently visit a Government hospital or a Private hospital on the CGHS/University's panel with the written recommendation of the University's Medical Officer, and only if that particular medical treatment or procedure is unavailable in the University clinic.
- In an emergency situation, students can avail of treatment from CGHS approved private hospitals. In such cases, an emergency certificate is required from the concerned hospital. All reimbursements are made as per approved CGHS rates, even where CGHS facility is not available.
- Student should submit the medical claim to ICCR in the prescribed proforma (available with ICCR HQs/Regional Offices). Medical reimbursement forms must be accompanied by all original vouchers, prescriptions, cash memos for medicines and test reports duly signed by the attending doctors and the International Students Advisors of the University. No claim will be entertained with only the hospital stamp.
- If medical treatment is being availed of outside the state where they are pursuing their studies, reimbursement will be made only if proper procedures mentioned above fulfilled. In any case, travel expenses will not be reimbursed.
- No reimbursement is admissible for expenditure incurred on family members who accompany the scholar to India.
- No reimbursement will be made against expenditure in tonics, dental, artificial aids, spectacles, acne treatment and any other item not covered under CGHS norms.

• All claims to be submitted within one month of the treatment for reimbursement.

Guidelines for Shifting from Hostel to Private Accommodation

- Any student intending to change from hostel to private accommodation should obtain prior permission from ICCR. For this they should first get a "No Objection" and "No Dues" certificate from Hostel/Institute authority and forward the same to ICCR (all in original) alongwith his/her application. Falling to obtain prior permission might entail rejection of their request subsequently. Frequent changes are not allowed.
- Change from hostel to private accommodation would not be allowed in the middle of the academic session.
- After shifting, the student must submit the latest residential address to the Council if not submitted before.

Mandatory Attendance

- Students must ensure that they have completed the mandatory attendance as required by that particular University to be eligible to take their exams. The Council will not issue any recommendation letter if the scholar is short of attendance.
- Council would not extend the scholarship period if the scholar is detained/debarred from sitting in the exam due to shortage of attendance.

Return journey to home country

- Students should leave the country immediately after the completion of their studies. Under normal circumstances, the time gap between completion of studies and final departure should not exceed one month.
- A scholar wishing to travel outside India during the course of study for personal reasons may do so at his/her own expense and with the prior permission of ICCR and the Institute where he/she is studying.

Discontinuation/Cancellation of Scholarship

- Generally ICCR discontinues scholarship payment when a scholar fails in his/her examination. The student is then asked to clear his/her examination as a self-financing student, with the clear understanding that ICCR would revive his/her scholarship only after he/she clears the examination successfully within one year. If he/she fails again, the scholarship would be cancelled.
- Scholarship could be cancelled if the scholar fails repeatedly or is involved in exammalpractices/anti-social activities, or is found violating the terms and conditions of ICCR scholarships.

CEP/EEP

APPLICATION FORM FOR CULTURAL EXCHANGE PROGRAMME/ EDUCATION EXCHANGE PROGRAMME

		Space for recent passport size photograph
1.	Full name (IN BLOCK LETTERS) (Mr. / Mrs. / Miss)	
2.	Male () Female ()	
3.	Contact details:-	
i	i.Tel: i.Email: i.Postal address:	
4.	Permanent home address (IN BLOCK LETTERS)	
5.	Date of birth Nationality	_
6.	Country of residence	
7.	Passport No	
i.	Date of issue ii. Date of expiry	
iii.	Place of issue	
8.	Details of Father / Guardian Name:	
	Relation (F/G):	
	Occupation:	
	Nationality:	
	Address of Permanent Residence of Father / Guardian	
9.	State in order of preference the Universities / Institutes in India in which you seek admi 1.	ssion:
	2.	

3.

NOTE:

There is no guarantee of admission in your choice of University / Institution. In case of non-availability of a particular course in a particular Institution, the Council will forward the application to other Universities/Institutions where such courses are available.

The Council would try to accommodate the candidates as per their choice of course/institute. However, the Council reserves the right to offer admissions for any course or institution in India even if these are not among the candidate's preferred choice. While the candidate may decide whether or no to accept such an offer, it may be noted that once accepted, no change in either course or University will be permitted.

10. State in order of preference the courses which you would like to study in India.

- 1.
- 2.

3.

<u>NOTE</u>: Candidate should be very specific and clear about the course of study, which he / she wishes to pursue in India. Scholarships are not available to pursue more than one course. The candidates must refer to the Universities/Institute Website to know the eligibility criteria for the courses of their choice.

11. PREVIOUS EDUCATIONAL QUALIFICATIONS (Fill in all columns which are applicable to you):

Certificate / Degree	Country	Name of School/ University / Board	Year of Graduation	Percentage
School Leaving (equivalent to Grade XII in India)				
Undergraduate (equivalent to three years course after grade XII in India)				
Post graduate (Two years' Masters' course after the above mentioned undergraduate or five years' Masters' course after grade XII				
DOCTORAL (Ph.D.) (After Masters' Degree)				Accepted OR OR Not yet accepted

Note: Details of any course in Indian Universities / Institutes which the scholar is currently attending or has attended in past may be given below.

Year	Name of University / Institute	Course

12. Have you ever availed of ICCR Scholarship earlier? If so, please give full details.

- (i) Year of Scholarship
- (ii) Name of Course
- (iii) Name of the Institute / University
- (iv) Total duration of stay in India on scholarship

Date

Place

Signature of Applicant

I hereby declare that the particulars given above are true to the best of my knowledge and belief, that I have understood the terms and conditions of the Scholarship Scheme as given above and in Annexures II and III and hereby undertake to abide by them, and that I also undertake to return to my country after completion of my studies in India.

Signature of Applicant

CERTIFICATE OF PHYSICAL FITNESS

Name of Applicant :

Sex	: M () F ()
Marital status	:
Age	:
Blood Group	:
Nationality	:
Address	:
City	:
Country	:
Email ID	:

Certified that the applicant has been examined by me and necessary tests carried out and he/she is not suffering from any disease. He/ she is physically fit to travel to India and join the University.

Date:

Name of Doctor:

Address:

Signature:

Indian Council for Cultural Relations Azad Bhavan, Indraprastha Estate, New Delhi-110002

Financial Terms and Conditions

LIVING ALLOWANCE (STIPEND) (Per Month)	
Undergraduate	5,500
Postgraduate	6,000
M.Phil. / Ph.D.	7,000
Post-doctoral Fellow	7,500
HOUSE RENT ALLOWANCE (Per Month)	
In Grade 1 cities	5,000
In other cities	4,500
CONTINGENT GRANT	
Undergraduate	5,000
Postgraduate	7,000
M.Phil. / Ph.D.	12,500
Post-doctoral studies	15,500
THESIS AND DISSERTATION EXPENSES (Once in enti	re duration of course)
Ph.D. Scholar	10,000
For BBA/BCA/MBA/MCA/M.Tech and other course required submission of Project	7,000
MEDICAL BENEFITS	
Under the scheme scholars are expected to seek Treatment only at medical Centre or dispensary attached to Universities / Institutes where they enrolled or in the nearest Government hospital	Bill are settled as admissible according to AMA/CGHS norms

INDIAN COUNCIL FOR CULTURAL RELATIONS SCHOLARSHIP DIVISION

SI.No.	Name of University/Institute	Number of Scholars
1	Assam University	7
2	Tezpur University	3
3	Dibrugarh University	3
4	NIT Silchar	103
5	IIT Guwahati	7
6	Assam Agricultural University	3
7	Ayurvedic College	2
8	Banaras Hindu University	50
9	Sampuranand Sanskrit University	2
10	NIT Rourkela	62
11	University of Agriculture, Bhubaneshwar	7
12	Ravenshaw University, Orissa	5
13	SRJAN Institute	4
14	Calicut University	40
15	NIT Calicut	12
16	Kerala Agriculture University	3
17	MG University, Kottayam	14
18	Kerala University	13
19	Central University of Kerala	2
20	Central University of Science & Technology	2
21	Kerala Kala Mandalam	2
22	Gujarat University	184
23	Gujarat Technological University	202
24	Sardar Patel University	32
25	Veer Narmad South Gujarat University	34
26	Central University of Gujarat	6
27	SVNIT Surat	45
28	M.S. University, Baroda	9
29	Anand Agriculture University	1
30	Navsari Agriculture University	4
31	Junagadh Agriculture University	1
32	IIT Gandhinagar	1
33	Gujarat Ayurved University	24
34	Dance & Music (Kadamb Institute)	1
35	Punjab University	262
36	Kurukshetra University	7
37	NIT Kurukshetra	42

38	Rajiv Gandhi Ayurved College	3
39	Dr. Y.S. Parmar University, Ludhiana	2
40	Punjab Agriculture University	7
41	Guru Angad Vetinary Science. University	1
42	Punjabi University, Patiala	3
43	NIT Jalandhar	7
44	NIT Hamirpur	1
45	Guru Nanak Dev University	3
46	H.P. University, Shimla	9
47	Andhra University	43
48	Acharya N.G. Ranga Agriculture University	9
49	English & Foreign Language University	20
	Jawaharlal Nehru Technological University,	199
50	Ananthapur, Andhra Pradesh	
51	NIT Warangal	129
52	Osmania University	970
53	JNTU, Hyderabad	12
54	University of Hyderabad	28
55	NITHM	13
56	Goa University	88
57	Anna University	11
58	Annamalai University	5
59	Bhartidasan University	1
60	Dr. M.G.R. Medical University	5
61	Kaladiksha (Dance & Music)	1
62	Kalakshetra (Dance & Music)	9
63	NIT Trichy	2
64	Pondicherry University	2
65	Tamil University, Tanjore	2
66	Tamil Nadu Agriculture University	1
67	University of Madras	81
68	MANIT, Bhopal	57
69	Govt. Ayurvedic College, Gwalior	2
70	Guru Ghasidas University, Bilaspur	1
71	Indira Sangeet Vishwa Vidyalaya	4
72	Rajmata Vijyaraje Scindia Vishwa Vidyalaya	1
73	North East Hill University	38
74	Central Agriculture University	1
75	Manipur University	3
76	Bangalore University	400
77	University of Mysore	198
78	Mangalore University	16
79	University of Agriculture & Science, Bangalore	18
80	University of Agricultural Sciences	5

81	NIT Surathkal	3
82	Vishveshwarya Institute of Technology	5
83	National Institute of Unani Medicine	5
	Sri Dharmasthala Manjunatheshwara College	5
84	of Ayurveda & Hospital	
85	Shri. B.M. Kankanwadi Mahavidyalaya	2
	Swami Vivekananda Yoga Anusandhana	2
86	Samasthan	
87	MNIT, Jaipur	23
88	Central University of Rajasthan	4
89	Maharana Pratap University of Agriculture	2
90	National Institute of Ayurveda	7
91	Bhatkande Music Institute, Lucknow	4
92	Lucknow University	20
93	Allahabad University	91
94	MNNIT, Allahabad	27
95	PUNE University	1500
96	Delhi University	255
97	Jawahar Lal Nehru University	53
98	Jamia Milia Islamia University	99
99	Kendriya Hindi Sansthan	36
100	Shri Ram Bharti Kala Kendra	21
101	Kathak Kendra	8
102	CCS, Haryana Agriculture University, Hisar	22
103	Aligarh Muslim University	6
104	Lady Harding Medical College	2
105	Indian Agriculture Research Institute	9
106	Abhinav Dance Institute	2
107	Aamad Kathak Center	1
108	Triveni Kala Sangam	3
109	School of Planning & Architecture	14
110	Utsav Education of Dance, Delhi	1
111	Gandharva Mahavidyalaya, Delhi	4
112	IIT Roorkee	4
113	G.B. Pant Agriculture University	1
114	Utsav Educational & Dance Academy	2
115	Jamia Hamdard University	34
116	Delhi Technological University	2
117	Guru Subhendra Rao	1
	Sher-e-Kashmir, Agriculture University,	2
118	Jammu	
119	ISM Dhanbad	2
120	VNIT, Nagpur	8
121	Bhartiya Vidya Bhavan, Mumbai	1

122	Central Institute of Fishery Mumbai	3
123	Tata Institute of Social Science, Mumbai	1
124	Marathwada Agriculture University, Parbhani	1
125	Shri Ramananad Tirtha Marathwada University, Nanded	10
126	Mahatma Gandhi Antarashtriya Vishwavidyala	1
127	Podar Medical College, Mumbai	2
128	Baba Sahib Ambedkar Marathwada University, Aurangabad	1
129	IIT Mumbai	1
130	Mumbai University	41
131	Mahatma Krishi Vidyapith, Rahuri (agri)	2
132	Ayurved Vidyalya, Nashik	1
133	Bengal Engineering & Science University	5
134	Bidhan Chandra Krishi Vishwa vidyalaya	1
135	West Bengal State University	18
136	North Bengal University	12
137	Jadavpur University	10
138	NIT Durgapur	76
139	NIH, Salt Lake	13
140	NIT, Jamshedpur	8
141	Rabindra Bharathi University	62
142	Satyajit Ray Film & Television Institute	10
143	University of Kalyani	4
144	Visva Bharati, Santiniketan	19
145	University of Calcutta	11
146	University of Burdwan	34
	TOTAL	6252